

Selection of an Undergraduate Academic Adviser

Upon entry into the Department of Civil Engineering, you, as all undergraduate students, were assigned an academic adviser. The selection of your academic adviser was based upon an attempt by the department administration to balance the academic advising workload among all civil engineering faculty with the expectation that this faculty member will serve as your academic adviser through graduation. There are times when the department needs to reassign academic advisors based on a retirement, departure, sabbatical leave, or workload rebalancing of a faculty member and this is done without student consultation.

It is understandable that based on mutual interest and other justifiable reasons that an undergraduate student may want a particular civil engineering faculty member to serve as their academic adviser. If you would like to switch to a new academic adviser, please make your written request using this form. Prior to making a new official assignment, the Department will verify that the chosen faculty member is in agreement with this assignment. Please submit your request several weeks in advance of typical early registration for a subsequent semester.

Request Date: _____

Student's Name: _____

Student's WID: _____

Current Undergraduate Adviser: _____

Desired Undergraduate Adviser: _____

Reason for Request: _____

Student's Signature: _____